

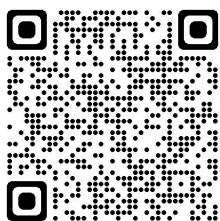
Instructions for attending the Annual General Meeting of Shareholders by Electronic Means
FN Factory Outlet Public Company Limited

Due to safety concerning of shareholders and to prevent the COVID-19 outbreaking, the Company will hold the 2022 Annual General Meeting of Shareholders on April 22, 2022 by electronics means. The Company will not set up neither meeting venue nor registration at the Company. Shareholder are dindly requested attend the meeting by electronics means only.

Quidlab Company Limited will organize electronics meeting on behalf of the Company, which the meeting systems is certified by Ministry of Digital Economy and Society on security standard of electronics meeting. Shareholders will be able to follow instructions below;

Document registration system by electronic means

1. The Shareholders must submit a request to attend the meeting by Electronic Means via Web Browser at <https://fn.foqus.vc/registration/> or scan QR Code:-



2. The Shareholders must prepare the following information to fill-in through the system:

- Shareholders Registration Number (Appear on a notification of meeting)
- Identification Card Number / Passport Number for foreigner / Juristic Identification Number
- Email Address
- Mobile Number
- Additional Attachments
 - **For Shareholders who wish to attend the meeting by Electronic Means themselves, please attach the copy of Identification Card / Passport for foreigner and certified true copy, and a photo is also applicable to upload into the system.**
 - **For Shareholders who wish to attend the meeting by Electronic Means with proxies, please also attached the proxy forms with required documents.**

The required information must be aligned with the information as of the record date that provided by Thailand Securities Depository Co., Ltd (TSD).

3. After filling out all the information, press the "Submit" button.

4. After completing the third step: An assigned administration team will proof the document. Once your request is approved, the Shareholders will receive an email to notify on the followings:
 - (1) Link of meeting
 - (2) Username and Password
 - (3) User Manual
 - (4) In case the request is rejected, shareholders will receive an email to notify them on the details and the reason for rejection, then the shareholders can resubmit through the system.

In this regard, shareholders or proxies are requested to keep their username and password confidential. Not disclose to others and in the event that the Username and Password) is lost or not received by April 20, 2022, please contact Quidlab Co., Ltd., an electronic conferencing system service provider of the company.

5. For Shareholders who would like to attend the Meeting through the Electronic Means by proxy, please appoint any person to act as your proxy or authorize one of the Company's Independent Directors to attend and vote on your behalf.
6. For Shareholders who would like to attend the Meeting either through the Electronic Means by yourself or someone who is not the provided independent directors, please note that the electronic document registration system for E-Meeting will be available from April 11, 2021 and the registration for 2022 Annual General Meeting of Shareholders (by electronics means) will be open 1 hours before the meeting starting from 2.00 p.m. of April 22, 2022 until the meeting will be done.
7. For Shareholders who authorize one of the Company's Independent Directors to attend and vote on his or her behalf, please submit the proxy form together with required documents to the Company by mail to the following address FN Factory Outlet Public Company Limited 991 FN Building, Rama 9 Road, Suan Luang, Bangkok 10250. Such proxy form and required documents shall be delivered to the Company within April 18, 2021.

For a troubleshooting related to the system,
please contact : 0-2013-4322, 08-0008-7616

the service will be available from April 11-22, 2022 from 10.00 a.m. to 5.00 p.m.